

A **CLEAN** home equals a peaceful, happy LIFE

Daily FLOORS

- Dry mop the wood floors, including under furniture, music room, living room, great room, stairs, and landing with Big Woolley. Skip under the rug in the great room.
- Dampen a microfiber mop cloth lightly with water and 1 drop of soap, stretch onto mop, and mop all rooms, including under furniture, stairs and landing. Thoroughly rinse microfiber cover frequently, or it will streak the floor. Keep the mop mostly dry so as not to ruin the hardwood, please. It should be only slightly damp.
- Vacuum the rug in the great room, but do NOT run over the edges and do NOT vacuum under furniture. Center only. The vacuum brush will ruin the binding on the edge of the rug.
- Throw mop cover in laundry when finished and return all tools to where they belong.
- Return and Report

Weekly FLOORS

Wood floors

- Complete daily floors tasks and then begin this list.
- Please mop on hands and knees so you can better see spots, using a microfiber washcloth, only slightly damp with water and 1 drop of dish soap.
- Move all furnishings to the center of the room, carefully, so as not to scratch the wood floor. Big Woolley and mop under and behind furnishings. Please mop on hands and knees because the mop is inadequate.
- In the great room, move the furniture off of the rug. Vacuum the center ONLY of the rug, sweep the edges of the rug onto the wood floor, then roll rug to one side, Woolley and mop the exposed wood floor, then roll the rug to the other side and woolley and mop that side. Return furniture to its place.
- Mop the black tile outside of powder room.

Carpets

- Before vacuuming, sweep the carpet edges around walls and doorways.
- Vacuum the basement, including stairs, hallway, and all other rooms. If they are not yet clean, get the tidy and dust person moving!
- Throw mop cover in laundry when finished and return all tools to where they belong.

Monthly Floors

- Move basement family room furniture to clean and vacuum underneath and behind it. (main floor furnishings will be cleaned under and behind weekly)
- Polish floors (after dry mop AND wet mop) with orange glo monthly
- Sweep and mop the flooring under the basement wood stove and in basement entryway.
- Clean the bricks around the great room fireplace.

